

**HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING****9/21/2021 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Supervisor Hileman at 7:30 pm.

Board members present by rollcall: Hileman; Y, Guiette; Y, N. Farrell; Y, McClain; Y; absent: Humphrey

Others present: Jeff Smith

ACCEPT or AMEND AGENDA: Motion by Guiette; supported by N. Farrell to approve the agenda as presented; motion carried.

Minutes: Motion by Guiette; supported by N. Farrell to approve the Regular Board Meeting Minutes of 8/17/21, which were provided to the board in advance and made available to the public; Motion carried.

Treasurers Report: Motion made by N. Farrell; supported by Guiette to accept the Treasurer's report as is; motion carried.

- No CD's due this month
- Clerk and Treasurer balanced at \$123,874.99

Public Comment:

- Jeff Smith spoke with Lapham Surveying about surveying the cemetery and updating the map
- Land owner next to cemetery is willing to sell 3 ½ acres north and east of current cemetery-Smith will invite land owner to October 19 meeting
- Smith received information on possibly getting a new storage shed from Miller Woodworking-will table purchasing shed until possible purchase of additional cemetery property.

Reports by County Officials:

No County Officials Present

Reports: Township Officials:

David Farrell – Land Division and Zoning Permits and Planning Commission

- 1 zoning permit to Schunk Enterprise for a pole barn and office on Cornwell
- Planning and Zoning will meet the 4<sup>th</sup> Tuesday of every month starting September 28, 2021 until the Master Plan and Zoning Ordinance are updated with Beckett & Reaeder, Inc. Notification of public hearings for Planning in Zoning to be put in Clare County Review, door of hall, Hatton Facebook and website.

CORRESPONDENCE:

Sent/Delivered: August bills paid; 21-22 Propane Contract to Duggan Propane

Received: Sherriff's report; Fire Report; L4029 Clare-Gladwin RESD, L4029 Clare Public Schools Municipal Underwriters Insurance renewal; 2021-22 Propane contract from Duggan Propane; contract from Beckett & Reaeder, Inc for Master Plan and Zoning Ordinance updates; received letter from Hayes Township concerning their updates to their Master Plan; Charter channel changes; State of Mich Dept of Agriculture and Rural Development letter complaint of odors from stockpiled manure on Timberlane Rd; L-4029 Harrison Community Schools; notification that township has been approved to receive the ARPA funds.

TRAINING/OTHER MEETINGS:

None

BUDGET ADJUSTMENTS:

- 101-253-728 Treasurer Office Supplies (Budgeted \$500.00, Current balance (-\$131.11)
- 101-435-702 Blight Enforcement Salary & Wages (Budgeted \$0 Current balance (-\$40.00)
- 101-435-715 Blight Enforcement Social Security (Budgeted \$0 Current balance (-\$2.48)
- 101-435-721 Blight Enforcement Medicare (Budgeted \$0 Current balance (-\$0.58)
- 101-435-860 Blight Enforcement Transportation (Budgeted \$0 Current balance (-\$29.00)
- 101-435-955 Blight Enforcement Miscellaneous (Budgeted \$0 Current balance (-\$26.00)

Motion by N. Farrell; supported by Guiette to make the budget adjustments as stated above; motion carried.

Motion to Pay the Bills:

Motion by Guiette; supported Farrell to approve to pay the September bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

- Tax exempt credit card-Hileman will follow up with other townships about their wording for authorization to use the card
- Update on blight on Timberlane-moved all but one of the cars that was in the roadway-Hileman will visit and follow up with property owner
- Surveying of Hatton Cemetery-Lapham Surveying will be giving township an estimate
- Mail slot in township office-table until spring 22
- Discuss purchasing 3 ½ acres north and east of cemetery-invite property owner to October meeting to discuss purchase price.
- Discuss purchasing a storage building for storing Sexton equipment at cemetery-will table until township decides upon purchasing additional cemetery acreage for exact placement and size of storage building
- Township attorney told Hileman that old township hall property did not have to be put on the market if we had a viable party wanting to purchase.
- Township has been approved for ARPA funds from federal government-Discuss at future meetings what township will use money for-Township has until 2024 to make a decision on how to use the money and 2026 to complete the project.

NEW BUSINESS:

-Propane contract for 2021-2022-Duggan's Propane \$1.79 per gallon-keep full Motion by N. Farrell; supported by McClain to approve the contract with Duggan's; rolcall Hileman; Y; Guiette, Y; N. Farrell, Y; McClain, Y; motion carried.

-Discussed purchasing 3.5 acres north and east of cemetery-Smith or Hileman to invite land owner to October meeting to discuss price.

Proposed 2022 brining dates were approved for:

Monday, May 9, 2022

Friday, August 12, 2022

ITEMS FOR NEXT MEETING:

- Smith or Hileman to invite landowner next to cemetery to October meeting to discuss purchasing 3 ½ acres north and east of current cemetery
- Smith or Hileman to invite-Curns to October meeting to discuss purchasing old township hall property
- 2021-22 snowplow contract

ADJOURNMENT: Motion by N. Farrell, supported by Guiette to adjourn meeting at 8:36 pm; Motion carried.

Prepared: 9/21/21 – ~~not yet approved.~~

**Approved: 10/19/2021, Linda McClain, Clerk**