

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**08/16/2022 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Superintendent Hileman at 7:30 pm; Pledge of Allegiance

Board members present by roll-call: Hileman; Y, Guiette; Y, N. Farrell; Y, McClain; Y; Humphrey; Absent;

Guests present: Jeff Smith, Lori Phelps, Mike ~~Cook~~ Cook, Sarah Adkins, Terry Acton, Darla Schmittner

ACCEPT or AMEND AGENDA: Motion by Guiette supported by Farrell to accept the August 16,2022 agenda as presented; Motion carried.

MINUTES: Motion by Farrell; supported by Guiette to approve the Regular Board Meeting Minutes of 7/19/2022, which were provided to the board in advance and made available to the public; motion carried.

TREASURERS REPORT:

-Deputy Treasurer Schmittner gave the Treasurer's report due to the absence of Treasurer Humphrey.

-No CD renewals this month.

-Ending balance of \$141,987.37 in the general fund-Treasurer and Clerk's balance matched.

-Motion by Guiette; supported by Farrell to approve the Treasurer's report as given; motion carried.

PUBLIC COMMENTS:

Sarah Adkins, Director of Economic Development for Clare County presented a request from Cook's Forest Products L.L.C. request for establishment of an industrial development district and will be building a large building on their current property. Cook's is requesting apply for a tax abatement up to 12 years.

Board will do some fact-finding and respond at regular September board meeting.

REPORTS BY COUNTY OFFICIALS:

-Lori Phelps, Clare County Administrator, presented a proposal that would be discussed and voted upon at the August 17 County Commissioner's meeting concerning the set back for gypsy (sponge) moth opt out spraying. Currently if someone chooses to opt out of spraying, the set back is 600 feet. The board made the following proposal for Phelps to take back to County Commissioners; Motion for no set back by Farrell; supported by McClain with roll call vote: Hileman; Y, Guiette; Y, Farrell; Y, McClain; Y. Motion carried.

-Phelps introduced Terry Acton who is a part-time blight enforcement officer for City of Clare and Hayes Township. Acton informed us about the process he uses with blight complaints. Instead of going through the court process, Acton can issue a civil in-fracture giving the resident 30 days to clean up the blight or a \$500 fine is given. The process seems to be working more effectively than the current court process. Since blight is more on the bottom of court priority, this process does not seem to take as long to resolve.

Board will discuss at September board meeting about hiring Acton if board is notified of any blight complaints.

-Jeff Smith has put a heavier lock on the outside ballot box

-Smith said that Thomas Zienkiewicz who owns the property next to the current Hatton Township Cemetery is still interested in selling a piece of his property to township.

REPORTS: TOWNSHIP OFFICIALS: Zoning Meeting Special Zoning Meeting

1 zoning permit sold

Master Plan is complete and Township Board will need to discuss and vote on it for approval at September Regular Board meeting.

CORRESPONDENCE:

Sent/Delivered: July bills; Winn Telecom Right of Way renewal contract; Duggan 2022-23 propane contract

Received: Sherriff's report; Fire Report; audit contract and required documents from Weinlander Fitzhugh; 208 ballots were processed at 8/2/22 election; new Generac generator; FOIA request; Verizon notification about phone and internet needing to be 4 or 5G capability; Charter Channel change in channel line up.

TRAINING/OTHER MEETINGS:

McClain-Clare County Clerks Monthly Meeting 7/28/22

McClain-Meeting with Board of Canvassers 8/5/22

BUDGET ADJUSTMENTS:

None

MOTION TO PAY THE BILLS:

Motion by Guiette; seconded by Farrell to pay the August bills as presented; motion carried.

OLD BUSINESS AS NEEDED:

-Blight Officer-See county officials minutes above

-Blight complaint on Timberlane-Homeowner will be going to court on September 20.

-Discussed purchasing a trail cam to use as a security camera

-Par Plan Grant-Township did not receive grant to help pay for part of the generator that was installed, but will apply again in the fall since now the work has been completed and that was one of the stipulations of the grant requirements.

-Shredding documents-Clerk has hired Shred Experts to come quarterly on-site to shred confidential documents. Shred Experts came in August and dropped a 45 gallon drop box.

NEW BUSINESS

-Board discuss and approved hiring Weinlander Fitzhugh to do the bi-yearly audit. Motion by Farrell; supported by Guiette to hire Weinlander Fitzhugh to do audit. Roll call vote: Hileman; Y, Guiette; Y, Farrell; Y, McClain; Y motion carried.

-Cooks Forestry request to establish an Industrial Development District-See Public Comment notes.

NEXT MEETING:

-Discuss and motion to approve or deny Master Plan

-Blight Enforcement Officer

-Cook's Forest Products Tax Abatement

-Security grant from Board of Election-Deadline soon approaching

ADJOURNMENT:

Motion by Guiette; seconded by Farrell to adjourn meeting at 8:58 pm; motion carried.

Prepared: 8/16/22—~~not yet approved~~

Approved: 9/18/22, Linda McClain, Clerk