

**HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING****7/21/2020 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Supervisor Hileman at 7:30 pm.

Board members present: Hileman, Guiette, Farrell, Humphrey, McClain – Others present: Jeff Smith, Ron Fancon

ACCEPT or AMEND AGENDA: Motion by Guiette and supported Farrell to approve the agenda as presented; motion carried.

Minutes: Motion by Guiette supported by Farrell to approve the Regular Board Meeting Minutes of 6/16/20, which were provided to the board in advance and made available to the public; Motion carried.

Treasurers Report: Motion by Farrell, supported by Guiette to accept the Treasurer's report as is; motion carried.

- 2 CD's Matured
- 1. Isabella Bank suggested by bank to let it roll over as is for 12 months current amount is \$207,000.
- 2. Mercantile Bank if township adds \$45,000 out of general fund interest rate for CD will be .07 percent for 12 months-no penalty if township needs to withdraw any funds.

-Motion by Guiette, supported by Farrell to draw \$45,000 out of general fund and add it to CD amount at Mercantile Bank. This would make value of CD \$250,000  
Humphrey and McClain will be responsible to take care of doing this

Public Comment:

-Ron Fancon from American Waste presented the new 5 year contract that will start on October 1, 2020  
-The current rate of \$12.95 per month will go up to \$13.95 per month. Residents will be able to put one large item out during the month during a certain week of the month without additional charge.

Residents could also rent a 96 gallon tote for \$1.25 a month.

-Motion by Farrell, supported by Guiette to renew the 5 year contract at the \$13.95 per month charge which will be rolled into property tax; decided against the \$1.25 a month tote rental. Motion carried.

-Motion by McClain, supported by Guiette to make the 2<sup>nd</sup> week of each month when large items can be placed out with garbage. Motion carried. Fancon will be bringing new contract to August meeting along with a list of what large items they accept. After this 5 year contract, the price will be a 3 percent increase every year.

-Jeff Smith has fixed the storage closet doors by putting a new deadbolt on the top of one of the doors. He also fixed the furnace/storage room door so it shuts tightly.

-Jeff Smith has replaced the outside vents where starlings were building nest in the air vents

-Jeff has estimates on new back doors for hall. Current door is rotting and is not worth fixing. Estimates for a new all fiberglass doors with stainless steel hinges from both Seiter Brothers Lumber in Clare, \$714.52 Harrison Do It Center \$806.02 Motion by Guiette, Supported by Farrell to purchase the door from Harrison Do It Center; motion carried.

-Jeff Smith will get estimate to have door installed once it has arrived and bring to either August or September meeting.

-Jeff Smith will be putting septic tank stone around the back of the hall and to the west to rid the ant problem and to keep the rain and snow from roof from hitting the siding and back door.

Reports by County Officials:

None.

Reports: Township Officials:

David Farrell – Land Division and Zoning Permits and Planning Commission

-Farrell has sold 3 zoning permits this past month

Sent/Delivered: June bills; 941 filed; UIA report to state; 132 absentee ballots for August election; 3 overseas ballots; Ordered PPE materials from the Michigan CARES funding (each township could receive up to \$1500); preliminary and public ballot testing for August election completed.

Received: Fire Report; Sheriff's report; The Par Plan News; FOIA from Randy Gray (wants a copy of township ordinance for having a travel trailer stored or used on property) Farrell has called him and has taken care of this FOIA; L-4029 from Clare Public Schools; Charter monthly pricing increase; As of 7/21/2020, 132 applications requesting absentee ballots for August election; 6 applications for November only; 67 completed ballots for August returned; Charter Communications new channel lineup; Banyon Data Systems Inc Software Inc-Fund accounting and payroll software; Charter new channel addition; Charter launching Black News Channel.

TRAINING/OTHER MEETINGS:

None

BUDGET ADJUSTMENTS: Motion by Guiette supported by Farrell to make the necessary budget adjustments as listed below; motion carried.

+12.50 101-253-955 Treasurer Miscellaneous Budgeted for \$100.00 Printer repair budgeted for \$100 for this account bill from IT Right was \$112.50

Motion to Pay the Bills:

Motion by Guiette; supported Farrell to approve to pay the July bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

- Wording of Fire Protection Renewal (Motion by Guiette, supported by Farrell to approve the newly revised wording for the Fire Protection Renewal millage that will be on Nov 2020 ballot; motion carried.
- Hileman spoke to CCRC to see if township would be charged for the extra gravel that was put on Bass Lake Road and was told that township would not be charged.
- July BOR meeting for correcting errors will take place July 22, 2020 at 1:00 pm

NEW BUSINESS:

- Discussed how to set up tables and voting booths to keep with CDC guidelines for the August and November elections
- Signing 2020-2021 budget documents
- Clerk will be working at the hall on August 1, 2020 from 10 am to 6 pm
- Propane Contract for 2020-21 season Motion by Farrell, support by Guiette to grant the contract to Duggan's Propane at \$1.29 a gallon. Motion carried

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	Begin Balance	Revenue	Expend.	Balance
FOURTH QTR	\$207,244.24	\$40,761.51	\$46,086.34	\$201,919.41

ITEMS FOR NEXT MEETING:

- BOR results from July meeting
- Estimate for installing back door on hall
- Results from August 4, 2020 election

ADJOURNMENT: Motion by Guiette, supported by McClain to adjourn meeting at 8:53 pm; Motion carried.

Prepared: 7/21/20 —not yet approved.

**APPROVED 8/18/20— Linda McClain, Clerk**