

**HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING****7/20/2021 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Supervisor Hileman at 7:30 pm.

Board members present by rollcall: Hileman; Y, Guiette; Y, N. Farrell; Y, Humphrey; Y, McClain; Y

Others present: Jeff Smith, Jerry Becker, David Farrell

ACCEPT or AMEND AGENDA: Motion by Guiette and supported N. Farrell to approve the agenda as presented; motion carried.

Minutes: Motion by N. Farrell; supported by Guiette to approve the Regular Board Meeting Minutes of 6/15/21, which were provided to the board in advance and made available to the public; Motion carried.

Treasurers Report: Motion made by N Farrell supported by Guiette to accept the Treasurer's report as is; motion carried.

- No CDs this month.
- Clerk and Treasurer balanced at \$125,448.07

Public Comment:

No public comment

Reports by County Officials:

Jerry Becker, Director Clare County EMHSD spoke about the options for broadband in the township if the township decides to use the ARPF funds from Federal government for Broadband. The \$98,000 the township may be receiving would only give broadband to 2 miles. Money must be used for the underserved areas in the township. Township has until 2024 to decide what to use the money for and until 2026 to spend the funds. Plan to use the money should be considered very thoroughly for having enough funds, the timeframe to complete the project by the deadline.

Reports: Township Officials:

David Farrell – Land Division and Zoning Permits and Planning Commission

-1 building permit issued

-Motion by McClain, supported by Guiette to allow David Farrell have authority to begin work with Beckett&Raeder on the township Master plan; roll call vote: Hileman; Y, N. Farrell; Y, Humphrey; Y, Guiette; Y, McClain; Y, motion carried.

-Motion by Guiette, supported by McClain to give David Farrell the authority to begin work with Beckett&Raeder on the township zoning ordinances; roll call vote: Hileman; Y, N. Farrell; Y, Humphrey; Y, Guiette; Y, McClain; Y, motion carried.

CORRESPONDENCE:

Sent/Delivered: June bills; 941 filed; UIA report to state; Michigan Chloride Contract; Check to Members First Credit Union from 2020-21 Fire Fund Revenue to be deposited in High Yield Fire Fund CD; Contract to CCRC for Browns Rd & Cornwell Rd Paving; Requested FOIA information to Vince Espi, LocalLabs; Michigan Municipal Fire Protection Questionnaire; FOIA Request to True North Law Firm; Submitted forms for American Rescue Plan Funding on 7/12/21

Received: Fire Report; Sheriff's report; FOIA Request from True North Law Firm; FOIA Request from Vince Espi, LocalLabs; Email of Recommendations of findings from June 21 site visit meeting from MTA Participating Plan; The Par Plan News; American Rescue Plan Funding forms and application; Charter Communications Channel change.

Training/Other Meetings

McClain met with Mike Morin, Senior Risk Control Representative, MTA Participating Plan on 6/21/21  
Hileman had a meeting concerning Broadband in June

| 4 <sup>th</sup> Quarter Balances | Beginning Balance | Revenue     | Expense     | Ending Balance |
|----------------------------------|-------------------|-------------|-------------|----------------|
|                                  | \$140,474.64      | \$60,621.28 | \$75,647.85 | \$125,448.07   |

BUDGET ADJUSTMENTS: Motion by Guiette, supported by N. Farrell to make the necessary budget adjustments as listed below; motion carried.

101-253-728 Treasurer Office Supplies budgeted for \$500.00 (shortage of -\$109.76)

Motion to Pay the Bills:

Motion by Guiette; supported Farrell to approve to pay the July bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

- Tax exempt credit card-Hileman will follow up with other townships about their wording for authorization to use the card
- Hileman reported that the residents on blight complaint on Timberlane having been moving several of their abandoned cars off the premises.
- Hileman took abandoned tires that was reported near the Gamble gravel pit to recycling

NEW BUSINESS:

- Hileman reported that the Board of Review meeting held July 20 had 1 veteran exemption correction
- Motion by N. Farrell; supported by Humphrey to keep 5% Charter Communication Franchise fee and to not collect the PEG fee
- Jeff Smith will check with Steve Keysor about price to put a mail slot for absentee ballots inside the Treasurer/Clerk's office.

McClain reported the following recommendations from Mike Morin, Senior Control Representative from Risk Assessment:

- possibly add the small Sexton out building at cemetery to our current insurance policy
- run criminal background checks on any new employees
- get certificate of liability insurance from all contracted employees
- farm land use contract

ITEMS FOR NEXT MEETING:

Hileman will check with Michigan Chloride about adding short dead-end road off Barbara Lane added to the scheduled August brining schedule.

McClain will check insurance company about the price to add the small Sexton out building to hall policy.

ADJOURNMENT: Motion by Guiette, supported by Farrell to adjourn meeting at 9:01 pm; Motion carried.

Prepared: 7/20/21 – ~~not yet approved.~~

**Approved: 8/17/21, Linda McClain, Clerk**

