

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**5/19/2020 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Supervisor Hileman at 7:30 pm.

Board members present: Hileman, Guiette, Farrell, McClain, Humphrey; Guest: Jeff Smith and Bill Simpson

ACCEPT or AMEND AGENDA: Motion by Farrell and supported Guiette to amend the agenda to add appointment of Board of Appeals members to new business and also vote on Road Commission contracts for Adams Road and Bass Lake Road projects; motion carried.

Minutes: Motion by Guiette; supported by Farrell to approve the Regular Board Meeting Minutes of 4/21/20, which were provided to the board in advance and made available to the public; Motion carried.

Treasurers Report: Motion made by Guiette, supported by Farrell to accept the Treasurer's report as is; motion carried.

-1 CD at Isabella Bank will rollover 0.70% interest rate.

Public Comment:

No comment made

Reports by County Officials:

- Bill Simpson, was appointed in November as a Clare County Road Commissioner spoke about the upcoming August and November 2020 elections. 3 new CCRC Commissioner positions will be on the ballot in August. There are 6 candidates running for these positions.

-Bass Lake Road is ready for gravel

-Adams Road will be completed in 1 month

Reports: Township Officials:

David Farrell – Land Division and Zoning Permits and Planning Commission

1 zoning permit and 1 special permit was issued.

-Public hearing scheduled for June 9 for special use permit for Andrew Morse to use his barn as a special events venue.

-Variance needed before a zoning permit can be issued for Jim and Lori Phillips property to allow them to build a 2nd house on their property.

CORRESPONDENCE:

None

TRAINING/OTHER MEETINGS:

None

CORRESPONDENCE:

Sent/Delivered: April bills; March 10 Election Reimbursement form submitted to Bureau of Elections; FOIA from Jim and Lori Phillips

Received: Sheriff Report; Fire Report; Charter Communications Plan Changes; Copy of 911 Amended Plan; Families First Coronavirus Response Act Poster; Clare County Equalization Dept Maintenance Contract; Notification of audit and documents needed from Weinlander Fitzhugh for audit in late Sept 2020. FOIA from Jim and Lori Phillips

TRAINING/OTHER MEETINGS:

None

BUDGET ADJUSTMENTS: Motion by Guiette, supported by Farrell to make the necessary budget adjustments as listed below; motion carried.

101-103-958 Township Board Membership & Dues Budgeted \$600.00 (current balance -\$3.08)
 101-215-741 Clerk Operating Supplies & Equipment Budgeted \$1,000.00 (current balance -\$67.81)
 101-253-817 Treasurer BS & A Contract Services Budgeted \$400.00 (current balance -\$6.00)
 101-257-817 Assessor BS & A Contract Services Budgeted \$400.00 (current balance -\$6.00)
 101-262-741 Election Operating Supplies & Equipment Budgeted \$1,500.00 (current balance -\$494.61)

Motion to Pay the Bills:

Motion by Guiette; supported Farrell to approve to pay the May bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

Discussed the wording of the Fire Fund. Motion by McClain, supported by Farrell to change the wording of the Fire Fund millage renewal so that the first words would read this is a renewal in order for voters to understand this is not an increase just a renewal. Motion carried

NEW BUSINESS:

- Salary Resolution discussion. Motion by Guiette, supported by Farrell to accept the Salary Resolution. Guiette – Y; Farrell – Y; McClain– Y; Hileman – Y; Humphrey – Y. Motion carried.
- Discussion about Lawn Care contract. Motion by Farrell, supported by Guiette to accept Lawn Care Contract. Motion carried.
- Discussion of Sexton Contract. Motion by Farrell, supported by Guiette to accept the Sexton Contract. Motion carried.
- Budget Hearing will be June 16, 2020 at 7:00pm. Motion by Guiette; Supported by Farrell to approve budget hearing date and time; motion carried.
- Discussion of Equalization Contract. Motion by Farrell, support McClain to renew contract with the Equalization Department. Motion carried. Contract signed by Supervisor Hileman and Clerk McClain
- Due to Covid19, Secretary of State Benson is requesting that all registered voters receive an application for Absentee Ballot for August and November 2020 election. Clerk will be allowed to hire Treena Hall, Emma Hall and Ethan Hall to assist the clerk with the mailing of absentee ballot applications. Motion by Farrell, supported by Guiette; motion carried.
- Discussed reconfiguring of voting booths and equipment for August and November elections to comply with the CDC social distancing guidelines. A plan was made. Motion by Farrell, supported by Guiette to approve the new reconfiguration plan; motion carried.
- Discussion to allow Jeff Smith to replace trim around back door of township hall and spray for ants. Motion by Guiette, supported by Farrell to allow Jeff Smith to do the repairs and spray for ants; motion carried.
- Discussion to allow Jeff Smith to put a vent in floor near the storage room closet so that the door will stay shut tightly. Motion by Farrell, supported by Guiette; motion carried.

- Supervisor Hileman contacted Martin's Plumbing and Heating about the thermostat at Hall. It is programmed to run furnace Monday thru Friday 8 am to 5 pm even if no one is there. That has been reprogrammed.
- Board of appeal members Nathanel Farrell, Molly Humphrey, Nial Abbott is Member at Large; Motion by Guiette; supported by McClain to approve Board of Appeal members as presented; motion carried.
- Contracts for work on Adams Road and Bass Lake Road projects being done by CCRC was discussed. Hatton Township's share is \$50,000 for 2 miles and Grant Township will pay \$50,000. Hatton Township will pay \$15,000 for graveling of Bass Lake Road. Motion by Guiette; supported by McClain to accept the contracts for both road projects; motion carried. Supervisor Hileman and Clerk McClain signed the contracts.

ITEMS FOR NEXT MEETING:

-2020/2021 Budget meeting-June 16, 2020 at 7:00 pm

-Election Board will meet at 6:30 pm on June 16, 2020 to appoint Election Chair and Inspectors for August 4, 2020 election.

ADJOURNMENT: Motion by Guiette, supported by Humphrey to adjourn meeting at 9:25 pm; Motion carried.

Prepared 5/19/20, ~~not yet approved.~~

APPROVED 6/16/20– Jessica Evans, Deputy Clerk