

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**05/17/2022 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Superintendent Hileman at 7:32 pm; Pledge of Allegiance

Board members present by roll-call: Hileman; Y, Guiette; Y, N. Farrell; Y, McClain; Y; Humphrey; Y;

Guests present: Karl Hauser, Jeff Smith, Jack Kleinhardt

ACCEPT or AMEND AGENDA: Motion by Guiette supported by Farrell to accept the May 17,2022 agenda as presented; Motion carried.

MINUTES: Motion by Guiette; supported by Farrell to approve the Regular Board Meeting Minutes of 4/19/2022, which were provided to the board in advance and made available to the public; motion carried.

TREASURERS REPORT:

-Motion by Guiette; supported by Farrell to approve the Treasurer's report as given; motion carried.
No CD's for renewal

PUBLIC COMMENTS:

-Karl Hauser informed us that he would be on the November 22 ballot running as a Board of Trustee for Mid-Michigan College

-Jeff Smith-had several burials and headstone setting at Hatton Township Cemetery

Fixed vent in township hall

Needs to purchase some supplies for cemetery and township projects

All spring yard clean up at township hall is done

Several new flags for veteran graves at Hatton Township Cemetery are in

REPORTS BY COUNTY OFFICIALS:

County Commissioner Jack Kleinhardt stated that he has gotten several complaints of the gravel roads in our area being very rough.

REPORTS: TOWNSHIP OFFICIALS: Zoning Meeting Special Zoning Meeting

No Zoning permits issued

Next Planning and Zoning meeting will be held on Tuesday, May 24 at 6:30 pm at the Township Hall.

CORRESPONDENCE:

Sent/Delivered: April bills; FOIA request from Chuck Rogalski sent certified mail. (Was signed for on 4/22/22); US Census Bureau Survey of Public Employment and Payroll (Completed 4/25/22), Voter ID cards.

Received: Sherriff's report; Fire Report; Charter Communications-new channel being added; credit cards from American Express

TRAINING/OTHER MEETINGS:

McClain-Clare County Clerks Monthly Meeting 4/26/22

BUDGET ADJUSTMENTS:

101-253-728 Treasurer Office Supply Budgeted for \$500 (current balance -\$107.38)

101-257-702 Assessor's Salary & Wages Budgeted \$400 (current balance-\$25.00)

101-257-715 Assessor Social Security Budgeted \$25.00 (current balance -\$1.36)

101-721-730 Planning & Zoning Board Postage Budgeted \$300 (current balance -\$5.11)

-Motion by Farrell; supported by Guiette to approve the above stated budget adjustments; motion carried.

MOTION TO PAY THE BILLS:

-Motion by Farrell; supported by Guiette to pay the May bills as presented.

OLD BUSINESS AS NEEDED:

-Scanner for Treasurer-Treasurer will order one from Amazon

-Hileman, Humphrey and McClain received a American Express credit card to be used only to purchase any items for township that are taxable so that they can present the Federal Tax ID and not have to pay sales tax. Which should be a savings for the township.

-Roof repairs on shingles blowing off the township roof in April has been completed for \$75

-Estimate from Heckman's Electric for a generator for township hall. McClain explained that if power goes out during an election, we have no back up power. State requires that election must continue even if power goes out.

Motion by Humphrey; supported by Guiette to purchase generator and have it installed, hopefully before August 2 election. Roll call vote: Hileman; Y, Guiette; Y, Farrell; N, Humphrey; Y; McClain; Y. Motion carried.

-Clerk would like to apply for a grant from Par Plan that could cover a portion of the expense for generator: Motion by Guiette; supported by Humphrey to allow clerk to apply for Par Plan Grant. Roll Call vote: Hileman; Y, Farrell; Y, Guiette; Y, Humphrey; Y, McClain; Y, Motion carried.

NEW BUSINESS

-May budget preparation meeting for 2022-23 budget was held at 7:00 pm on May 17-Board will review and vote on budget at 7:00 pm meeting on June 21. Public is invited to make a suggestions or comments.

-Sexton and Lawn Care Contract 2022-23 was discussed-Jeff Smith signed the contract for Lawn Care, but asked if his son Shawn Smith could be added to this year's Sexton contract as a Deputy Sexton: Motion by Farrell; supported by Guiette to add Shawn Smith as Deputy Clerk to 2022-23 Sexton Contract: Roll call vote: Hileman; Y, Humphrey; Y, Guiette; Y, Farrell; Y, McClain; Y. Motion carried. A new contract will be made adding Shawn Smith as Deputy Sexton and will be signed at June 21 meeting.

-Reviewed and sign contract for services through Clare County Equalization. Board selected option #4. Motion by Farrell; supported by Guiette to select option #4 and sign contract; Roll call vote: Hileman; Y, Humphrey; Y, Guiette; Y, Farrell; Y, McClain; Y. Motion carried.

-McClain explained that the Board or Elections is wanting a secure, locked area to store election equipment. Board has tabled for a future meeting

-McClain will apply for a business account through Amazon to have the ability to order township supplies to avoid township paying sales tax. Motion by Farrell; supported by Guiette to allow Clerk to fill out the Amazon Business account: Roll call vote: Hileman; Y, Humphrey; Y, Guiette; Y, Farrell; Y, McClain; Y. Motion carried

-McClain reported that she is looking to fill the Deputy Clerk position.

-McClain will be attending required continuing election education certification course on May 23 at the Clare County Building.

- NEXT MEETING:

- Budget hearing for 2022-23 budget. Meeting at 7:00 pm on June 21. Public invited to attend.
- Advertisement in Review and Cleaver publications 2 weeks before meeting
- Election Commission meeting at 6:30 pm on June 21 to approve Election Inspectors and Receiving Board for August 2, 2022 election.
- Dates for public and preliminary ballot testing (late June/Early July)

ADJOURNMENT: Motion by Guiette; supported by Farrell to adjourn meeting at 9:36 pm; Motion carried.

Prepared: 5/17/22—~~not yet approved~~

Approved: 6/21/22, Linda McClain, Clerk