

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**04/19/2022 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Superintendent Hileman at 7:30 pm; Pledge of Allegiance

Board members present by roll-call: Hileman; Y, Guiette; Y, N. Farrell; Y, McClain; Y; Humphrey; Y

ACCEPT or AMEND AGENDA: Motion by Humphrey; supported by Guiette to accept the April 19, 2022 agenda as presented; Motion carried.**MINUTES:** Motion by Guiette; supported by N. Farrell to approve the Regular Board Meeting Minutes of 3/15/2022, which were provided to the board in advance and made available to the public; motion carried.**TREASURERS REPORT:**

-Motion by Guiette; supported by Farrell to approve the Treasurer's report as given; motion carried.

2-CD's are ready for renewal:

1 at Isabella Bank for \$21,362.30

1 at Mercantile Bank for \$30,080.96

Motion by Guiette; supported by Farrell to roll both CD's over for 1 year at 0.20% interest; motion carried.

2021-22 Third Quarter:

Beginning Balance	Revenue	Expenses	Transfers	Balance
143,319.96	89,974.64	111,511.67	23,358.52	145,141.45

PUBLIC COMMENTS:

No public citizens in attendance

REPORTS BY COUNTY OFFICIALS:

No county officials in attendance

REPORTS: TOWNSHIP OFFICIALS: Zoning Meeting Special Zoning Meeting

3 zoning permits were issued:

-Enos Swartzentruber

-Camp Rotary

-George Shull

At the March 2022 Planning and Zoning meeting, the results of survey that tax payers were sent was reviewed. 11% of the tax payers responded to survey.

Next Planning and Zoning meeting will be held on Tuesday, April 26 at 6:30 pm at the Township Hall.

CORRESPONDENCE:**Sent/Delivered:** March bills; Federal Poverty Guidelines for 2022 voted on by board at March meeting to Jim VanWormer; ARPA Project and Expenditure report to Treasury; Mailed 2022 first quarter F941 to IRS; submitted 1st quarter Unemployment Insurance wages.

Received: Sherriff's report; Fire Report; Charter Communications-new channel being added to area Spectrum customers; FOIA Request from Chuck Rogalski concerning "August Hill"; Par Plan News

TRAINING/OTHER MEETINGS:

4-8-22 McClain met with Shelly Browning at Weinlander Fitzhugh to do the Project and Expenditure report for ARPA.

BUDGET ADJUSTMENTS:

101-721-818 Planning and Zoning Contract Services Budgeted for \$0 (current balance -\$690.00)

101-721-957 Planning and Zoning Books and Magazines Budgeted for \$0 (current balance -\$25.00)

-Motion by Farrell; supported by Guiette to do budget adjustments on items above; motion carried.

MOTION TO PAY THE BILLS:

-Motion by Guiette; supported by Farrell to pay the April bills as presented.

OLD BUSINESS AS NEEDED:

-Blight on Timberlane-A letter from Hatton Township attorney, Tara Hovey was mailed to the property owner explaining that they have 10 days from date of letter to bring their property blight in to compliance or face going to court which could result in a fine and or/jail time. Hileman reported that since letter was sent- 7 cars have been removed from property.

-McClain is checking with American Express about obtaining a credit card for the township so that we can purchase without having to wait to be reimbursed and so that we would not need to pay sales tax on purchases for township.

-Humphrey showed several scanner options. Motion by Farrell; supported by Guiette to allow Humphrey to purchase a scanner between minimum \$200.00, but not to exceed \$250.00. Motion carried.

NEW BUSINESS

-Blight Officer-It was brought up by Hileman to possibly consider hiring a blight officer who works for Hayes Township and City of Clare for possibly 2 hours per week. Board decided to table this discussion.

-McClain asked if a generator for hall could be purchased and installed prior to the August 2022 election. Polling place must remain open. We do not have a back-up plan should a power loss occur. Hileman will contact Heckman Electric to get an estimate of getting a generator installed.

-McClain told board that several of the shingles from the hall roof was in the parking lot earlier in the day. Hileman will be contacting Steve O'Day Roofing to see if his company can repair the roof.

-McClain asked if a yearly maintenance timeline for things that need to be checked yearly or bi-yearly: Such as furnace cleaning and maintenance, roof inspection, etc.

-A list of who to contact if emergency repairs should arise was also discussed.

-McClain asked about outside lighting before August election-Farrell suggested getting a light with a timer that could be switched on when we are leaving the building after dark or early morning of election days.

-Due to redistricting the township must send new voter ID cards to all registered township voters. Spectrum Printers gave estimate to design, print and mail cards for less than what township Clerk could do the job. Motion by Farrell; supported by Guiette to allow Clerk to use Spectrum Printers to design, print and mail voter ID cards to all registered township voters; motion carried.

-Work on Timberlane west of Old 27 which was supposed to be completed in 2021, will be completed this summer. Work was postponed in 2021 due to gas line.

-ITEMS FOR NEXT MEETING:

- May meeting will be budget preparation meeting for 2022-23 budget-Board will meet at 7:00 pm for May meeting.
- Sexton and Lawn Care Maintenance contract for 2022-23-May meeting.
- Estimate for generator
- update on roof repairs
- outdoor light

ADJOURNMENT: Motion by Guiette; supported by Farrell to adjourn meeting at 9:01pm; Motion carried.

Prepared: 4/19/22– ~~not yet approved~~

Approved: 5/17/22, Linda McClain, Clerk