

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**11/17/20 – MINUTES**

CALL TO ORDER: by Supervisor Hileman at 7:30 pm; Pledge to the Flag

All Board Members present. Others present: Nathaniel Farrell, Shelly Browning from Weinlander & Fitzhugh.

ACCEPT or AMEND AGENDA: Motion by Guiette and supported Farrell to approve the agenda as presented; motion carried.

Minutes: Motion by Guiette, supported by Farrell to approve the Regular Board Meeting Minutes of the 10/20/2020, which were provided to the board in advance and made available to the public; Motion carried.

Treasurers Report: Budget Balanced Motion by Guiette, supported by Farrell to approve the Treasurer. No CD's due at this time. Current CD balances:
 Mercantile Bank CD 250,023.69
 Isabella Bank CD 208,114.39

Public Comment:

Shelly Browning presented township audit from July 2019 to June 2020. Township was given one of the top audit ratings.

Reports by County Officials: No county officials present

REPORTS: TOWNSHIP OFFICIALS: Zoning Meeting Special Zoning meeting

- Farrell – Land Division and Zoning Permits and Planning Commission-1 permit for pole barn

CORRESPONDENCE:

Sent/Delivered: October bills; issued 214 absentee ballots; salting and plowing contract to Steve Keysor for 20-21 plowing season; Reimbursement Claim Form to Michigan Dept of State
 November Absent Voter Ballot Postage Reimbursement Request.

Received: Fire Report; Sheriff's report; Charter Communications; received 191 absentee ballots; 750 registered voters, 540 processed ballots (which included the 191 absentee ballots); Certificate of Determination for all Hatton Township elected board members

TRAINING/OTHER MEETINGS:

-McClain attended monthly county clerk's virtual meeting on October 29, 2020

BUDGET ADJUSTMENTS:

Election Salary & Wages	101-262-702	Budgeted for \$4,200	(current balance \$-1,693.00)
Election Social Security	101-262-715	Budgeted for \$265.00	(current balance \$-100.37)
Election Medicare	101-262-721	Budgeted for \$65.00	(current balance \$-20.45)
Election Operating Supplies & Equip	101-262-741	Budgeted for \$2,500	(current balance \$-193.66)
Election Miscellaneous	101-262-955	Budgeted for \$200.00	(current balance \$-73.10)
Accounting and Auditing fees	101-223-807	Budgeted for \$3,800	(current balance \$-125.00)

Motion by Farrell, supported by Guiette to adjust the budget items listed above; motion carried.

Motion to Pay the Bills:

Motion by Guiette, supported by Farrell to pay the November bills as presented.

OLD BUSINESS AS NEEDED:

- Renewal of snow and salt contract-Contract sent to Steve Keysor on 11/12/20
- Tax exempt credit card for township-Hileman still investigating
- Update on Adams Road project-Hileman to get update from CCRC
- Installation of new door and getting estimate for new inside mail slot-Jeff Smith is getting estimate for both installation of new door and mail slot.

NEW BUSINESS

- Recognition for David Farrell's years of service-Was given a certification of appreciation for 40 years of service and a card signed by the board.
- Swearing in of Township Board Members-All members were sworn in by the Clerk.
- Audit results from Weinlander Fitzhugh-See public comments
- 2021 Brining dates: May 21, 2021
August 9, 2021
- BOR December 16 at 1:00 pm (will be put in Clare County Review on 12/4, 12/11 edition)

ITEMS FOR NEXT MEETING:

- Zoning review-January agenda
- Security System

ADJOURNMENT: Motion by Guiette, supported by Farrell to adjourn the meeting at 8:15 pm; motion carried.

Prepared 11/17/20, not yet approved.