

**HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING****10/20/20 – MINUTES**

CALL TO ORDER: by Supervisor Hileman at 7:30 pm; Pledge to the Flag  
All Board Members present. Others present: Jeff Smith, Charlie and Donna Hosner

ACCEPT or AMEND AGENDA: Motion by Guiette and supported Farrell to approve the agenda as presented; motion carried.

Minutes: Motion by Guiette; supported by Farrell to approve the Regular Board Meeting Minutes of 9/15/2020, which were provided to the board in advance and made available to the public; Motion carried.

Treasurers Report: Budget Balanced

(2) 24 month CD's at Mercantile Bank have matured. They were 2.51% to the current rate of 0.35%

(1) 12 moth CD at Mercantile Bank have matured. It was 0.25% and is rolling over as 0.25%.

Motion by Guitte, supported by Farrell to rollover all 3 CD's at the current rates. Motion carried.

Public Comment:

-Donna Hosner commented on several residents who could be violating the blight law on Timberlane. Hileman and Farrell will be investigating on Thursday, October 22.

-Jeff Smith-Reported that the new back door for the Township hall is in and will be contacting someone to help install it. Stones around the back and west side of building are done. Absentee ballot box is installed, the propane pig is currently at 50% full.

Reports by County Officials: No county officials present

Reports: Township Officials:

-David Farrell – Land Division and Zoning Permits and Planning Commission-1 zoning permit for a pole barn to Mike Leary was issued.

-One of the other local townships recommended Land Plan out of Okemos to help with revising and updating zoning ordinances.

-D. Farrell will stay on as Zoning Officer until zoning and updates and a new Zoning Officer can be found.

CORRESPONDENCE:

Sent/Delivered: September bills; Municipal Fire Protection Questionnaire for 20/21;  
189 absentee ballots issued; more requested documents for audit to Weinlander Fitzhugh.

Received: Fire Report; Sheriff's report; Municipal Fire Protection Questionnaire for 20/21; ballots for November 3, 2020 election; \$5,000 grant from Center for Tech and Civic Life for election supplies and other election related expenses; receipt from Accident Fund; Charter Communication notification of customer billing statements and payment due date changes; 78 absentee ballots returned; Signed L-4029 from Mid-Michigan College; Par Plan News; new voting booths, signage

TRAINING/OTHER MEETINGS:

-McClain attended monthly county clerk's virtual meeting on September 25

BUDGET ADJUSTMENTS:

None

Motion to Pay the Bills:

-Motion by Guiette supported Farrell to approve to pay the October bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

Clerk has ordered new printer for her office and it has arrived.

NEW BUSINESS:

-Motion by Guiette supported by Farrell to hire Steve Keysor to do the salting and plowing for the township hall for the 20/21 season. Farrell will contact Steve to see if he is still interested and to see if his price has changed or not.

-Clerk, McClain applied and was awarded a \$5,000 grant from the Center for Tech and Civic Life for election supplies-Clerk has ordered 4 new voting booths, new vote here signage, sanitizing supplies. Motion by Farrell, supported by Guiette, motion carried to give election inspectors \$100 of hazard pay due to the pandemic for both the August 4 and November 3 election. This will be a one-time event.

-Clerk, McClain proposed that Jeff Smith might be able to receive a key for the hall so that he would not have to borrow other's keys. Board did not approve

-Clerk, McClain proposed to the board about applying for a credit card with a small limit with tax exempt number so that Clerk would not need to wait to be reimbursed and that township would not need to pay sales tax.-proposal will be tabled until November meeting while Hileman investigates what other townships are doing.

-Motion by Farrell, supported by Guiette, motion carried to put an announcement in the Clare County Review for 2 weeks about the new Rubbish contract and large item on 2<sup>nd</sup> week of each month starting November 1, 2020 and contract expiring October 31, 2025.

-Proposal by McClain to get a charge account at Harrison Do It Best Lumber for township-Board decided to table until November meeting.

1<sup>st</sup> Quarter of 20-21 results:

CASH IN BANK	BEG. BAL	REVENUE	EXPEND.	BALANCE
GENERAL FUND CK	201,919.41			
FIRST QTR	201,919.41	33,573.24	98,551.43	136,941.22

ITEMS FOR NEXT MEETING:

-Brining contract for 2021-McClain will check with Michigan Chloride Sales and reserve dates

-Weinlander Fitzhugh will be here to share results of audit

-Tax Exempt credit card (Tabled from October meeting)

-Start a charge account for township at Harrison Do It Best Lumber (Tabled from October meeting)

-Update on Adams Road Project

ADJOURNMENT: Motion by Guiette, supported by Humphrey to adjourn meeting at 8:49 pm; Motion carried.

Prepared: 10/20/20 — ~~not yet approved~~ - Approved.  
Linda McClain, Clerk