

**HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING****1/19/2021 – MINUTES**

CALL TO ORDER: by Supervisor Hileman at 7:30 pm; Pledge to the Flag

Present: Hileman, N. Farrell, Guiette, McClain, Deputy Treasurer, Schmittner, Jim VanWormer, Jeff Smith; absent: Humphrey

ACCEPT or AMEND AGENDA: Motion by Guiette and supported Farrell to approve the agenda as is; motion carried.

Minutes: Motion by Guiette, supported by Farrell to approve the Regular Board Meeting Minutes of the 12/15/2020, which were provided to the board in advance and made available to the public; motion carried.

Treasurers Report: Clerk and Treasurer's balances matched at \$64,479.78 in checking account Schmittner gave report in Humphrey's absence:

A CD has expired on 1-16-2021

Options are rollover at 0.2% interest for 12 months or 0.25% for 18 months; previous rate was 1.43%

Motion by Guiette, supported by McClain to rollover to the 12-month, 0.2% interest rate; motion carried

Linda's report end of 2<sup>nd</sup> Quarter Balances:

Beg. Balance	Revenue	Expenditures	Balance
136,941.22	40,386.92	112,848.36	64,479.78

Public Comment: Jim VanWormer asked that board to approve the following resolutions and policy required by the state:

Resolution 2021-1 Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

Motion by Guiette, supported by N. Farrell to approve Resolution 2021-2, Roll call vote, Hileman, Y, Farrell, Y, Guiette Y, McClain Y, Schmitter Y; motion carried.

[http://www.hattontownship.com/docs/resolution-poverty\\_exemption\\_guidelines.pdf](http://www.hattontownship.com/docs/resolution-poverty_exemption_guidelines.pdf)

Resolution 2021-2 Waive Collection of Penalties for failure to file Property Transfer Affidavits

Motion by McClain, supported by N. Farrell to approve Resolution 2021-2, Roll call vote, Hileman, Y, Farrell, Y, Guiette Y, McClain Y, Schmitter Y; motion carried.

[http://www.hattontownship.com/docs/resolution\\_pta\\_waiver.pdf](http://www.hattontownship.com/docs/resolution_pta_waiver.pdf)

Charitable Exemption Policy-Motion by N. Farrell, supported by Guiette, Roll call vote, Hileman Y, Guiette Y, N. Farrell Y, McClain Y, Schmittner, Y; motion carried.

[http://www.hattontownship.com/docs/resolution\\_real\\_prop\\_exemption.pdf](http://www.hattontownship.com/docs/resolution_real_prop_exemption.pdf)

Jeff Smith reported that he had installed door stops on the entry doors

-Priced entryway floor mats at approx. \$30 each. Will need 4 mats to cover entryway

-Purchased wet floor sign

-Did fact finding on installing mail slot in the building for absentee ballots to be securely dropped

-Discussed what our process might be to store or bury bodies that will be buried in Hatton Township cemetery during the winter months since cemetery is not generally plowed during the winter months and we don't have the equipment to unthaw or dig the ground during the winter months. Previous location to store deceased bodies during winter months no longer exists.

Reports by County Officials: No county officials present

REPORTS: TOWNSHIP OFFICIALS: Zoning Meeting Special Zoning meeting

1 zoning permit was issued by D. Farrell since December 15, 2020 meeting.

Motion by McClain; supported by Guiette to allow zoning officer D. Farrell permission to proceed with contacting 5 potential companies/people who could help with revising the zoning laws and get them electronically instead of paper form.

Hileman will speak to Arthur township to see if they would be interested in hiring a zoning officer who could also be a blight officer that our townships could possibly share.

CORRESPONDENCE:

Sent/Delivered: December bills paid; Employee W2's for 2020; 2020 year-end tax reports to IRS; Tech and Civic Life Grant report for what township used \$5,000 grant money for; Risk Limiting Audit for Nov 20 election; updated township directory for County Clerk

Received: Fire Report; Sheriff's report; Charter programming updates; email from Center for Tech and Civic Life Grant Report for what we used \$15,000 grant money for-Report due 1/31/21; Correspondence on Evocity Information Display from ElanCity; ParPlan news

TRAINING/OTHER MEETINGS:

No December County Clerk meeting

BUDGET ADJUSTMENTS:

Election Salary & Wages	101-262-702	Budgeted for \$4,200	(current balance \$-80.00)
Election Social Security	101-262-715	Budgeted for \$265.00	(current balance \$-4.96)
Election Medicare	101-262-721	Budgeted for \$65.00	(current balance \$-1.16)
Election Operating Supplies & Equip	101-262-741	Budgeted for \$2,500	(current balance \$-100.00)

Motion by Guiette, supported by Farrell to adjust the budget items listed above; motion carried.

Motion to Pay the Bills:

Motion by Guiette, supported by Farrell to pay the January bills as presented; motion carried.

OLD BUSINESS AS NEEDED:

-Tax exempt credit card for township-Hileman still investigating

-Security System-Hileman still investigating

-Board did a roll call vote to approve the following road improvements for summer 2021

Project 1. Overlay for Major Mountain Rd from corner to sawmill-township cost will be approximately \$17,000.

Project 2. Timberlane Rd-stump, cutting timber, ditch, shape and gravel-township cost will be approximately \$35,990.

Motion by Guiette, supported by McClain to move ahead with the summer 2021 road projects as stated above. Roll Call vote: Hileman Yes, Guiette Yes, N. Farrell Yes, McClain, Yes, Schmittner Yes; Motion carried

ITEMS FOR NEXT MEETING:

Zoning review  
Security System  
Tax exempt credit card  
BOR dates for March

ADJOURNMENT: Motion by Guiette, supported by Farrell to adjourn the meeting at 8:55 pm; motion carried.

Prepared 1/19/21, ~~not yet approved~~. Approved on 2/16/21

**Linda McClain, Clerk**