

HATTON TOWNSHIP REGULAR MONTHLY BOARD MEETING**01/18/2022 – MINUTES**

Regularly Scheduled Meeting of the Hatton Township Board

CALL TO ORDER: by Superintendent Hileman at 7:30 pm; Pledge of Allegiance

Board members present by rollcall: Guiette; Y, N. Farrell; Y, McClain; Y; Humphrey; Y, Others present: Jeff Smith, Chris Danvelt

ACCEPT or AMEND AGENDA: Motion by Guiette supported by Farrell to accept the agenda as presented; motion carried.

Minutes: Motion by Guiette; supported by N. Farrell to approve the Regular Board Meeting Minutes of 12/21/2021, which were provided to the board in advance and made available to the public; motion carried.

Treasurers Report: Motion made by Farrell; supported by Guiette to accept the Treasurer's report as presented; motion carried.

- CD maturity at Mercantile Bank \$10,000 proposed 0.25% for 1 year

Motion by Guiette; supported by Farrell to do a roll call vote to approve the 1 year, 0.25% roll over of CD at Mercantile Bank: Hileman; Yea, Farrell; Yea, Humphrey; Yea; Guiette, Yea; McClain, Yea; motion carried.

- Clerk and Treasurer balanced at \$143,319.96

Public Comment:

-Jeff Smith presented an updated map prepared by Lampham and Associates of the current cemetery

-Jeff Smith showed a diagram of possible additional acreage that township is hoping to obtain for additional cemetery usage land.

- Motion by Farrell; Supported by Guiette to obtain Lampham and Associates survey the current Hatton cemetery and proposed additional cemetery acreage:

Rollcall vote: Hileman; Yea, Guiette; Yea, Farrell; Yea, Humphrey; Yea, McClain; Yea; motion carried.

-Hileman will contact Lapham and Associates about the proposed contract to survey both the current cemetery and possible additional acreage should township obtain it.

Reports by County Officials: Harrison Fire Chief, Chris Danvelt presented the 2022 Fire Protection Contract at 7%

Motion by Farrell; supported by McClain to accept the Fire Protection Contract as presented: Rollcall vote: Hileman; Yea, Guiette; Yea, Farrell; Yea, Humphrey; Yea, McClain; Yea; motion carried.

Danvelt reported that the Harrison Fire Dept responded to 34 incidents in Hatton Township during 2021.

Reports: Township Officials:

- Land Division and Zoning Permits and Planning Commission

-No zoning permits issued

-Planning and Zoning board will meet again in February to review results of Master Plan and Zoning Ordinance survey that was mailed out the end of November. Due date for property tax payers to complete survey is January 31, 2022. 91 As of January 14, 91 surveys received.

CORRESPONDENCE:

Sent/Delivered: December bills; prepared and mailed 2021 W-2 forms; submitted 4th quarter tax form; 4th quarter UIA 1028 form submitted

Received: Sherriff's report; Fire Report; quote from Lampham & Assoc for survey map for cemetery; quote from Spectrum Printers for preparing and mailing Voter ID cards to all registered voters

TRAINING/OTHER MEETINGS:

McClain-MTA-Final Rule on ARPA virtual meeting 1/11/22

BUDGET ADJUSTMENTS:

101-721-818-Planning & Zoning Board Contract Services \$0.00 budgeted (-\$3,211.92)
Motion by Guiette; supported by Farrell to accept the budget adjustments as presented; motion carried.

Motion to Pay the Bills:

Motion by Guiette supported by Farrell to approve to pay the January bills as presented; Motion carried.

OLD BUSINESS AS NEEDED:

-Blight on Timberlane-Hileman reported that a letter will be mailed in March 2022 to the property owner to be petitioned to court.

-Discuss purchasing land adjacent north and east of current cemetery property.

NEW BUSINESS:

-McClain shared suggestions by Weinlander Fitzhugh on how to invest ARPA funds so they are not part of the general fund. Motion by Farrell; supported by Guiette to move ARPA funds from general fund to a 2 year CD-Rollcall vote: Hileman; Yea, McClain; Yea, Humphery; Yea, Farrell; Yea, Guiette; Yea; motion carried. (Humphrey will investigate best options by banks)

-McClain reported that due to redistricting that all township registered voters will need to be issued a new voter ID card before August 2022 State Primary election. McClain received a quote from Spectrum Printers about having them design, print and mail voter ID cards; quote is for a total of \$695.70. McClain will contact Spectrum to see if quote would be good if we wait until April or May to have them print them.

-McClain suggested that we ask Lapham and Associates about obtaining a copy of the map of cemetery that we can house on the township computer to share with residents who wish to purchase cemetery lots in the future.

-ITEMS FOR NEXT MEETING:

- Hileman will speak to Lampham and Associates about survey contract

- Humphrey will contact banks about removing ARPA funds from general funds to a 2-year CD

- Humphrey will contact banks about a tax-exempt credit card option.

- Jeff Smith will invite current land owner, Thomas Zienkiewicz to discuss asking price of property next to current cemetery.

- McClain will contact Lampham and Associates about getting a map of cemetery that can be updated on computer and shared with others in the future that are interested in purchasing a lot.

- McClain will contact Spectrum Printing about waiting until possibly April or May to print voter ID cards for all registered voters in township

ADJOURNMENT: Motion by Guiette; supported by Farrell to adjourn meeting at 8:50 pm; Motion carried.

Prepared: 1/18/22– ~~not yet approved~~

Approved: 2/15/22, Linda McClain, Clerk